



# **OCCUPATIONAL HEALTH, SAFETY & ENVIRONMENTAL MANAGEMENT PLAN**

# OBJECTIVES

## Aim

Flash Electrical Contractors Pty Ltd aims to provide a safe work environment and procedures for its employees, subcontractors and others at the workplace and to cooperate with the occupation health, safety and environmental (OHS&E) objectives of its clients.

## Purpose

This OHS&E management plan provides an integrated and systematic approach for Flash Electrical Contractors Pty Ltd to manage its safety and environmental responsibilities on all work sites.

It provides practical guidelines on the safe working procedures of Flash Electrical Contractors Pty Ltd and its subcontractors and includes information to assist our clients in determining that appropriate OHS&E actions and plans are in place. This plan will be provided to the client at the commencement of each project and a working version of this plan (OHS&E Site Safety Plan) will be maintained by workers on site at all times.

## Scope

This plan does not remove the obligations placed upon Flash Electrical Contractors Pty Ltd or its clients, by the NSW OHS Act 2000, OHS Regulation 2001 and any Codes of Practice or Australian Standards relevant to our operations. It is reviewed and updated prior to the commencement of each job according to risk management outcomes.

# AUTHORISATION

This document is authorised as Flash Electrical Contractors Pty Ltd's OHS&E Management Plan. It includes relevant documentation and safe systems of work as required by the OHS Act 2000 and OHS Regulation 2001 in relation to the site or works managed by the client as follows:

<b>Name of Client</b>	Flash Electrical Contractors Pty Ltd
<b>Location</b>	2 Glenfern Close, West Pennant Hills
<b>Client Site Contact</b>	Rino Petkovich

*Note: The undersigned is responsible for the development and control of this document.*

**Authorised By:**

..... **Date:** .....

**Rino Petkovich**  
**Director**

# **POLICIES, ROLES AND RESPONSIBILITIES**

## **OHS&E POLICY**

Flash Electrical Contractors Pty Ltd is committed to ensuring the health, safety and welfare of its employees, subcontractors, clients and members of the public and achieving sustainable environmental objectives at all its workplaces.

Flash Electrical Contractors Pty Ltd's employees are its most valuable resource and as such Flash Electrical Contractors Pty Ltd intends to fulfil its duty of care in providing safe systems of work and in ensuring compliance with OHS legislation. In order to achieve this, Flash Electrical Contractors Pty Ltd has established an OHS&E Management Plan, which integrates OHS and environmental protection into all aspects of the Flash Electrical Contractors Pty Ltd's planning and operations.

In implementing the plan, Flash Electrical Contractors Pty Ltd will:

- Provide adequate resources to facilitate this policy
- Adopt a consultative approach to OHS
- Identify potential OHS&E hazards, assess and control the risk
- Develop, maintain and implement safe working procedures
- Provide training, information and instruction
- Implement an injury management program
- Implement and review OHS&E effectiveness

### **Manager/Supervisor Responsibilities**

Each manager or supervisor must ensure that this policy is effectively implemented in his or her areas of control. Each manager/supervisor will be held accountable for taking all practical measures to ensure that the workplace under their control is safe and that all people in the workplace behave in a way that is safe and without risk to health.

This includes detecting and correcting any unsafe or unhealthy conditions or behaviour. If you do not have the necessary authority or are otherwise unable to fix OHS&E problems, report the matter promptly, together with any recommendations for remedial action, to the appropriate person for correction.

### **Employee Responsibilities**

All employees must cooperate with Flash Electrical Contractors Pty Ltd to ensure their own health and safety and take reasonable care for the health and safety of others in the workplace. Employees must follow correct safe work procedures, comply with reasonable instructions, not put others at risk, use and wear appropriate protective equipment and report an unsafe condition or incident.

### **Contractors and Sub-Contractors**

All contractors engaged to perform work on behalf of Flash Electrical Contractors Pty Ltd whether on Flash Electrical Contractors Pty Ltd premises or other locations are required, as part of their contract, to comply with this policy and Flash Electrical Contractors Pty Ltd procedures. They must observe directions on health and safety from designated officers of the organisation. Failure to comply or observe a direction will be considered a breach of the contract and sufficient grounds for termination of the contract.

Where a client's workplace has site-specific safety requirements these shall take precedence in the event of any conflict. If there are concerns, employees must contact Flash Electrical Contractors Pty Ltd for clarification. Flash Electrical Contractors Pty Ltd is committed to the implementation of this policy and will review its effectiveness regularly.

**Authorised By:**

..... **Date:** .....

**Name**  
**Position**